Overview of the Academic Reading Question Types

Question type	Action	Key points	Page
Sentence completion with a box	You complete the sentences by selecting the correct ending from a box of options.	• Answers are in passage order. • Write A, B, C, etc. • Some letters may not be used. • Check grammar and meaning of sentence.	45
Yes / No / Not Given	You decide whether the statement agrees with or contradicts the writer's views or claims, or whether there is no information.	• Answers are in passage order. • Write Yes, No or Not Given.	47
Multiple choice	You choose the correct letter A, B, C or D.	• Answers are in passage order. • Write A, B, C or D. • Check other options are wrong.	49
Paragraph headings	You choose the correct heading for each paragraph from a list of headings.	• Underline or highlight main ideas in paragraphs. • Write the correct number i, ii, iii, etc. • Some headings will not be used.	50
Summary completion	You complete the gaps in the summary using words from the passage.	• Answers may not be in passage order. • Write up to three words and/or a number. • Check spelling with passage. • Check grammar of completed summary. • Don't include any unnecessary words.	52
Summary completion with a box	You complete the gaps in the summary using words or phrases from a box.	• Answers may not be in passage order. • Write A, B, C, etc. • Some letters will not be used. • Check spelling with passage. • Check grammar of completed summary.	54
Classification	You decide which category some statements or features belong to.	• Answers are not in passage order. • Write A, B, C, etc. • Some letters may be used more than once. • Some letters may not be used.	55
Pick from a list	You pick the correct answers from a list of options.	• Answers may not be in passage order. • Write A, B, C, etc. • Each answer may score one mark or the whole question may score one mark.	57